

IQAC meeting minutes

Date: 23/06/2021

Time: 2.00PM

Mode: online

Agenda

1. Scrutiny of question papers of the upcoming examinations June-July 2021.
2. Others, if any.

Attendees

1. Sri. Sunil T T, IQAC Chairman
2. Smt. Remya R S, IQAC convener
3. Sri. Salins S, IQAC member
4. Sri. Jibu J V, IQAC member
5. Smt. Anuradha P V, HOD, EC
6. Smt. Leena Silvester, HOD, CS
7. Sri. Sreejith S, HOD, EEE

Meeting Minutes

The meeting was convened as per the schedule and discussed the above mentioned agenda. Meeting discussed in detail about the procedure for scrutinizing the question papers for the non credit examination for the month June-July 2021.

Decisions

1. Decided to scrutinize the question first by respective HODs
2. Decided to perform the second level scrutiny by the IQAC team, online

Action Taken

1. First and second level scrutiny have been performed as per decision. Suggestions were given to respective course coordinators and questions were uploaded in the moodle by the respective course coordinators.

Internal Audit Cell
College of Engineering & Training